MEMORIAL HALL 019

A/V INSTRUCTIONS

A/V EQUIPMENT: OVERVIEW

*MASTER POWER*
This switch must be turned on for the A/V equipment to work.

A/V SOURCE SWITCHER

DVD PLAYER

VCR

AUDIO CONTROLS

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AT THE END OF CLASS:

Please turn off all used A/V equipment, put all remotes back into the black box drawer, and lock the black box cabinet.

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Do not shut down class PC and do not unplug any cables.
OPERATING THE LCD PROJECTOR

➢ To turn on the LCD projector, use the remote labeled “Projector”, found in the A/V Black Box drawer.

➢ Aim the remote at the LCD projector and press the remote’s POWER button (\(\bigcirc\)).

➢ To change the projector’s INPUT SOURCE:
  1) Select the desired input on the A/V Source Switcher (this does not apply when switching to the Computer Input).
  2) Aim the projector remote at the projector and press the corresponding Source Select button (see above).
     You can also use the “Search” button, which will automatically switch to the source that is turned on.

➢ To temporarily display a blank image on the projector screen, point the remote at the projector and press the “A/V MUTE” button. This is useful when you want the projector image to go black for a period of time and then quickly display the original image again, which is done by pressing the “A/V MUTE” button.

➢ To turn off the projector, aim the remote at the projector and press POWER (\(\bigcirc\)) TWO TIMES.
ACTIVATING/DISPLAYING INPUT DEVICES

(1) CLASSROOM PC

- After selecting the PC input (press “Comp 1” on the projector remote), wiggle the computer’s mouse and the computer’s image should be displayed on the projector screen as well as the computer’s monitor; if no image is displayed on the monitor, turn the monitor off and on again by pressing the MONITOR POWER BUTTON (/socket). If no image appears on either screen, press the PC POWER BUTTON (/socket) to turn the computer on. The PC is located on the computer cart, below the monitor.

(2) VCR

- Switch to the VCR output by pushing the button labeled “VCR” on the A/V Source switcher, which is at the top of the black box.

- Switch to the VIDEO input (press the “Video” button on the projector remote).

- To turn on the VCR, press the POWER BUTTON (/socket), located on the front of the VCR, which is in the A/V black box.

- CONTROLS for VCR:
  - Play, Stop, Eject Tape, Rewind, Fast Forward
(3) **DVD PLAYER**

- Switch to the DVD output by pushing the button on the A/V Source Switcher labeled “DVD”.
- Switch to the **DVD input** (press the “Video” button on the **projector remote**).
- To turn on the DVD Player, press the **POWER BUTTON (○)**, located on the front of the device, which is in the Black Box.

**CONTROLS:**
- Play, Pause, Stop, Eject Disc,
- Rewind (hold button down), Fast Forward (hold button down)

(4) **LAPTOP**

- **PC:**
  If you want to connect a personal laptop to the LCD projector, you must connect the **VGA cable** to the VGA socket on your laptop and the **audio cable** to the headphone jack on your laptop (see left). The image on the screen is changed to the Laptop’s image by selecting the **Laptop** input on the source switcher and **Input 2** on the projector remote.

- **Mac:**
  In order to connect an Apple (Mac) laptop to the LCD projector you must first obtain a **Mac Adapter** (see left) from the **Instructional Media Center** in Daniels Hall, room 111.

- **iPad OR iPhone 4:** If you want to connect an iPad or iPhone 4 to the LCD Projector, you must first obtain a **iPad/iPhone Adapter** from the **Instructional Media Center** in Daniels Hall, room 111.