MILL THEATER 104
A/V CART INSTRUCTIONS

AUDIO/VIDEO EQUIPMENT KEY

➢ To access the audio/video cart located in MT104, you need to contact the Instructional Media Center (ext. 3253) and request an A/V closet key which they will get from the EC Security Office.

A/V EQUIPMENT: OVERVIEW

WHEN YOU FINISH USING THIS CART:

PLEASE TURN OFF ALL A/V EQUIPMENT,
UNPLUG THE CART’S POWER AND
PUT THE CART BACK INTO THE A/V CLOSET.

DO NOT UNPLUG ANY CABLES, BESIDES THE CART POWER CORD.
Before the PC can be used, the cart power cord must be plugged in (see OVERVIEW section of instructions). To turn the computer on, use the PC POWER BUTTON (⌀).

**USING THE CART’S AUDIO:**
The speaker is turned on by switching the power button, which is located on the back of the device.

**OPERATING THE LCD PROJECTOR**

- **To turn on the projector,** press the **POWER** button (⌀).

- **To display the INPUT SOURCE:**
  Turn on the cart’s computer and press the **Source Search** button (see above). **Computer 1** should be highlighted on the A/V list that appears on the projection screen; if not, press **Source Search** again until the computer’s image appears on the screen.

- **To turn off the projector,** use the **POWER** (⌀) button again, pressing it **TWO TIMES.**