Technology Usage Agreement

Network and Internet Access Policy

Access to the campus networks and the Internet is intended to benefit the students, faculty, and staff of the college by facilitating research and education. Network access privileges may be revoked if abused.

Prohibited Uses and Actions

- Use for purposes that violate federal or state laws, this includes copyright laws that prohibit the downloading or distribution of copyright protected data such as music, video or video games.
- Use for a private enterprise or not-for-profit organizations unless authorized by the College.
- Use in any way that interferes with or disrupts other network users, services or equipment.
- Accessing sites that are pornographic or offensive in nature.
- Accessing or attempting to access restricted data files, software or systems without authorization.
- Creating or transmitting lewd, obscene, hateful, bigoted or discriminatory material or information.
- Concealing or misrepresenting one’s name or affiliation to mask irresponsible or offensive electronic communication.
- Using electronic mail or other network communications to harass, offend, or annoy other users.
- Sending chain letters through electronic mail.

Technology Accounts

Users should not consider the College’s computer systems as secure. The information contained in a user’s Technology Account (account names, email messages and attachments, and files stored on a College server) is the property of the College, not personal property. The system administrator may access all information for the purpose of diagnosing and correcting system problems. Users may not share their account names and passwords with others. Allowing another person to log on to one’s own account by sharing the account name and password will result in revocation of the account.

Academic Computing Lab Usage Policy

Lab facilities and services are for academic use only. They are to be used in an efficient, ethical, and legal manner. To this end, and consistent with the general principles governing our academic community, users are expected to:

- Learn appropriate uses of software, keep archives and backup copies of important data, and take reasonable precautions against contracting and propagating computer viruses.
- Refrain from bringing food or drinks into the labs, or if brought, to clean up after themselves.
- Avoid printing unnecessary output or more than two copies of any file.
- Conduct themselves with due consideration for other users (e.g., limit conversations and talk in a subdued voice, avoid using cellular phones or radios, etc.)
Comply with any other operational rules and restrictions that may be posted in the labs or published in the Academic Computer Services Guidebook for Students.

Comply with any operational rules and restrictions that may be posted in the labs.

Users are prohibited from:

- Occupying the labs or using lab facilities at any time other than during lab operating hours.
- Installing, removing, or modifying the installation of any software or supporting files on lab computers.
- Moving, repairing, or modifying the equipment or network or attaching external devices to it.

Exceptions may be applicable where these activities are a part of the curriculum or are directed by responsible faculty or staff subject to prior concurrence and approval of Academic Technology Support Services. Please refer to the Elmhurst College Student Handbook for penalties.

I agree to abide by the policies stated here and any additions or changes to these policies. I understand that network access and use of Academic Computer Lab facilities and services are privileges, not rights. Alleged violations of these policies will be investigated and may be reported to the Dean of Student Affairs for appropriate disciplinary action. Academic Computer Services also reserves the right to suspend user privileges when deemed necessary to protect the security and integrity of its computing systems and users.